

# MUSCONETCONG SEWERAGE AUTHORITY

Commissioners' Meeting  
July 27, 2023

## REGULAR MEETING OF THE MUSCONETCONG SEWERAGE AUTHORITY 110 CONTINENTAL DRIVE, BUDD LAKE, NJ 07828

Chairman Rattner called the meeting to order at 7:30 PM. Following the Pledge of Allegiance to the Flag, an announcement was made that adequate notice of this meeting had been provided for as defined by the "Open Public Meetings Act".

Members Present: Andrew Cangiano, Michael Grogan, Brian McNeilly, Melanie Michetti, Steven Rattner, Anthony Riccardi, Joseph Schwab, Elmer Still, Jack Sylvester

Members Absent: Thomas Romano, Richard Schindelar

Others Present: Thomas Carroll – QPA, Patrick Dwyer – Esq., Jilliam Martucci – Office Manager, Sean Sauder – PS&S, James Schilling – Executive Director

Others Absent: James Wancho – PE

### Attendance Roll Call:

Mr. Cangiano	Present	Mr. Riccardi	Present
Mr. Grogan	Present	Mr. Romano	Absent
Mr. McNeilly	Present	Mr. Schindelar	Absent
Mrs. Michetti	Present	Mr. Schwab	Present
Chairman Rattner	Present	Mr. Still	Present
		Mr. Sylvester	Present

Date/Time Call to Order: Thursday July 27, 2023 – 7:30PM

Others Present: Tom Carroll, Pat Dwyer, ~~James Wancho~~, James Schilling, Jilliam Martucci, Sean Sauder

Motion / Resolution	Cangiano	Grogan	McNeilly	Michetti	Rattner	Riccardi	Romano	Schindelar	Schwab	Still	Sylvester
Attendance	Present	Present	Present	Present	Present	Present	Absent	Absent	Present	Present	Present
Move to Open Session from Public Hearing: 07:33PM	Aye	Aye	Aye	Aye	Aye	Aye	Absent	Absent	Second Aye	Motion Aye	Aye
Regular Meeting Minutes: 06.22.2023 ALL IN FAVOR	Abstain	Aye	Abstain	Second Abstain	Aye	Aye	Absent	Absent	Motion Aye	Aye	Aye
2022 Financials ROLL CALL	Yes	Yes	Motion Yes	Yes	Yes	Yes	Absent	Absent	Yes	Yes	Second Yes
2023 Financials ROLL CALL	Yes	Yes	Motion Yes	Yes	Yes	Yes	Absent	Absent	Yes	Yes	Second Yes
Pending Vouchers July 20, 2023 ROLL CALL	Yes	Second Yes	Yes	Yes	Yes	Motion Yes	Absent	Absent	Yes	Yes	Yes
Correspondence ALL IN FAVOR	Aye	Aye	Second Aye	Aye	Aye	Aye	Absent	Absent	Motion Aye	Aye	Aye
Directors Report - July, 2023 ALL IN FAVOR	Second Aye	Aye	Motion Aye	Aye	Aye	Aye	Absent	Absent	Aye	Aye	Aye
Office Managers Report – July, 2023 ALL IN FAVOR	Aye	Aye	Aye	Second Aye	Aye	Aye	Absent	Absent	Aye	Aye	Motion Aye
Maintenance & Repairs - July, 2023 Flow Data– June, 2023 ALL IN FAVOR	Motion Aye	Aye	Second Aye	Aye	Aye	Aye	Absent	Absent	Aye	Aye	Aye
Engineers Report – July, 2023 ALL IN FAVOR	Aye	Aye	Motion Aye	Aye	Aye	Aye	Absent	Absent	Second Aye	Aye	Aye
<b>New Business:</b>											
Resolution 23-34 ROLL CAL	Yes	Yes	Motion Yes	Yes	Yes	Yes	Absent	Absent	Yes	Yes	Second Yes
Closed Session: 07:57pm ALL IN FAVOR	Aye	Aye	Second Aye	Aye	Aye	Motion Aye	Absent	Absent	Aye	Aye	Aye
Open Session: 08:03pm ALL IN FAVOR	Aye	Aye	Motion Aye	Aye	Aye	Aye	Absent	Absent	Second Aye	Aye	Aye
Adjournment: 08:04 PM ALL IN FAVOR	Aye	Aye	Aye	Aye	Motion Aye	Aye	Absent	Absent	Aye	Aye	Aye

Chairman Rattner opened the meeting to the public.

- Public Hearing Session for Rules & Prohibitions
- Chairman put on record that the Municipal Clerks of Borough of Stanhope, Borough of Netcong, Township of Mount Olive, Township of Roxbury, Borough of Mount Arlington, Township of Byram and the Borough of Hopatcong were notified via US mail on June 1, 2023, of this public hearing.
  - There were no responses to the letter.
  - No attendees from the public were present.

**Move to Close Public Hearing:**

Motion made by Mr. Still, seconded by Mr. Schwab at 07:33PM to move into open session from Public Hearing, the all-in favor Vote of members present. All In Favor Vote:

Mr. Cangiano	Aye	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Absent
Mr. McNeilly	Aye	Mr. Schindelar	Absent
Mrs. Michetti	Aye	Mr. Schwab	Aye
Chairman Rattner	Aye	Mr. Still	Aye
		Mr. Sylvester	Aye

The “Regular” meeting minutes of June 22, 2023, accepted on a motion offered by Mr. Schwab, seconded by Mrs. Michetti and the affirmative All in Favor vote of members present.

All In Favor:

Mr. Cangiano	Abstain	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Absent
Mr. McNeilly	Abstain	Mr. Schindelar	Absent
Mrs. Michetti	Abstain	Mr. Schwab	Aye
Chairman Rattner	Aye	Mr. Still	Aye
		Mr. Sylvester	Aye

Comments:

- None

The Financial Reports for 2022 were accepted on a motion offered by Mr. McNeilly, seconded by Mr. Sylvester and the affirmative Roll Call vote of members present.

Roll Call Vote:

Mr. Cangiano	Yes	Mr. Riccardi	Yes
Mr. Grogan	Yes	Mr. Romano	Absent
Mr. McNeilly	Yes	Mr. Schindelar	Absent
Mrs. Michetti	Yes	Mr. Schwab	Yes
Chairman Rattner	Yes	Mr. Still	Yes
		Mr. Sylvester	Yes

Comments:

- None

# Financial Reports – 2022

10:47 AM  
07/17/23  
Accrual Basis

## Musconetcong Sewerage Authority Budget vs. Actual Expenditure Report January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Net Position Utilized	0.00	109,821.00	-109,821.00	0.0%
Interest	5,695.03			
Trustee passdown	3,402,705.02	4,646,821.00	-1,244,052.98	73.2%
<b>Total Income</b>	<b>3,408,400.05</b>	<b>4,756,642.00</b>	<b>-1,348,177.95</b>	<b>71.7%</b>
<b>Gross Profit</b>	<b>3,408,400.05</b>	<b>4,756,642.00</b>	<b>-1,348,177.95</b>	<b>71.7%</b>
<b>Expense</b>				
6260 - Reconciliation Discrepancies	10.10			
<b>Personnel Services</b>				
B-1 - Administrative-S&W	175,671.49	176,840.00	-868.51	99.6%
B-14 - Operating-S&W	674,313.31	675,000.00	-686.69	99.9%
<b>Total Personnel Services</b>	<b>850,284.80</b>	<b>851,840.00</b>	<b>-1,355.20</b>	<b>99.8%</b>
<b>Employee Benefits</b>				
B-9 - Pension	127,906.49	114,000.00	13,906.49	112.2%
B-8 - Social Security	63,242.27	66,456.00	-3,213.73	95.3%
B-10 - Hosp				
Dental/Vision	5,967.71			
B-10 - Hosp - Other	181,484.00	200,000.00	-18,516.00	90.7%
<b>Total B-10 - Hosp</b>	<b>191,451.71</b>	<b>200,000.00</b>	<b>-8,538.29</b>	<b>95.7%</b>
B-11 - Disability Insurance	5,708.45	10,000.00	-4,291.55	57.0%
B-6 - Unemployment	5,610.48	7,000.00	-1,389.52	94.4%
<b>Total Employee Benefits</b>	<b>395,079.37</b>	<b>397,456.00</b>	<b>-2,376.63</b>	<b>99.4%</b>
<b>Administration Expenses</b>				
B-2 - Administrative-DE				
Influent Limits	-7,500.00			
B-2 - Administrative-CE - Other	41,280.31	40,000.00	1,280.31	103.2%
<b>Total B-2 - Administrative-CE</b>	<b>33,780.31</b>	<b>40,000.00</b>	<b>-6,219.69</b>	<b>84.0%</b>
<b>Total Administration Expenses</b>	<b>33,780.31</b>	<b>40,000.00</b>	<b>-6,219.69</b>	<b>84.5%</b>
<b>Operations and Maintenance</b>				
B-3 - Legal	21,899.94	35,000.00	-13,110.06	62.5%
B-4 - Audit	7,475.00	20,000.00	-12,525.00	37.4%
B-5 - Engineer				
NJPDES Permit	-7,500.00			
B-5 - Engineer - Other	35,150.44	35,000.00	150.44	100.4%
<b>Total B-5 - Engineer</b>	<b>27,650.44</b>	<b>35,000.00</b>	<b>-7,349.56</b>	<b>79.0%</b>
B-16 - Telephone	10,529.37	25,000.00	-14,470.63	42.1%
B-16 - Electric	450,390.39	460,000.00	-9,609.61	97.9%
B-17 - Propane/Fuel Oil	29,785.80	30,000.00	-214.20	96.3%
B-18 - Supplies/Chemicals	172,415.31	200,000.00	-27,584.69	86.2%
B-27 - Laboratory Supplies	5,950.74	8,000.00	-2,049.26	74.4%
B-13 - Office	26,496.17	30,000.00	-3,503.83	91.5%
B-31 - External Services	69,844.63	75,000.00	-5,155.37	93.3%
B-28 - Education/Training	11,040.32	12,000.00	-859.68	92.8%
B-25 - Laboratory Fees	10,580.15	20,000.00	-9,419.85	47.1%
B-15 - Maintenance/Repairs	173,856.14	204,000.00	-30,143.86	84.2%
B-20 - Insurance	130,852.00	120,000.00	10,852.00	109.0%
B-24 - NJDEP Fees	19,177.92	25,000.00	-5,822.08	76.7%
B-24 - NJDEP Fees	14,480.00	25,000.00	-10,520.00	41.9%
B-12 - Trustee Admin Fee	31,791.68	25,000.00	6,791.68	127.1%
B-23 - Permit Appl/Compliance Fees	47,503.24	70,000.00	-22,496.76	68.1%
B-21 - Equipment	835,003.65	810,000.00	25,003.65	102.5%
B-22 - Contingency	0.00	4,000.00	-4,000.00	0.0%
<b>Total Operations and Maintenance</b>	<b>2,104,069.41</b>	<b>2,233,000.00</b>	<b>-128,930.59</b>	<b>94.2%</b>
<b>Debt Service</b>				
Debt Svs - Principal Payment	362,777.95			
Debt Svs - Interest Payment	329,505.55			
Debt Service - Other	0.00	724,723.00	-724,723.00	0.0%
<b>Total Debt Service</b>	<b>721,313.21</b>	<b>724,723.00</b>	<b>-3,409.79</b>	<b>99.5%</b>
<b>Reserves</b>				

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Accrual Basis

## Musconetcong Sewerage Authority Budget vs. Actual Expenditure Report January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
B-29 - Capital Improvement	0.00	200,000.00	-200,000.00	0.0%
B-30 - Renewal & Replacement	0.00	200,000.00	-200,000.00	0.0%
<b>Total Reserves</b>	<b>0.00</b>	<b>400,000.00</b>	<b>-400,000.00</b>	<b>0.0%</b>
<b>Misc. Income</b>	<b>-85.25</b>			
Operating Refund	-193.90			
Pension Reimbursement	-11,183.25			
PERG	-4,371.62			
<b>Total Expense</b>	<b>-4,086,731.08</b>	<b>4,646,821.00</b>	<b>-558,089.12</b>	<b>88.0%</b>
<b>Net Ordinary Income</b>	<b>-880,267.83</b>	<b>106,821.00</b>	<b>-780,088.83</b>	<b>-819.4%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
Short Term Disability Reimburse	11,531.03			
<b>Total Other Income</b>	<b>11,531.03</b>			
<b>Other Expense</b>				
Bank Fee	-40.00			
<b>Total Other Expense</b>	<b>-40.00</b>			
<b>Net Other Income</b>	<b>11,571.03</b>			
<b>Net Income</b>	<b>-868,696.80</b>	<b>109,821.00</b>	<b>-778,517.80</b>	<b>-698.9%</b>

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Cash Basis

Musconetcong Sewerage Authority  
Balance Sheet  
As of December 31, 2022

	Dec 31, 22
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	1,215,741.19
GA 1165 - Operating Acct TD - 8169	-1,268.87
PR 3717 - Payroll Account TD - 3717	1,260,725.37
CI 6036 - Capital Improvement TD - 6030	10,154.34
Es 3226 - Escrow Account TD Bank - 3226	651,364.65
RR 1360 - Renewal & Replacement TD - 1360	100.00
Petty Cash	3,136,856.58
<b>Total Checking/Savings</b>	<b>3,136,856.58</b>
Other Current Assets	3,090,438.00
NJSB Note Receivable	178.59
Prepaid Expenses	3,090,614.99
<b>Total Other Current Assets</b>	<b>3,090,614.99</b>
<b>Total Current Assets</b>	<b>6,227,471.57</b>
<b>Fixed Assets</b>	
Construction In Progress	1,609,692.35
Accumulated Depreciation	-38,721,847.17
Capital Assets, Depreciated	61,481,262.62
Land	505,700.00
<b>Total Fixed Assets</b>	<b>23,875,337.60</b>
<b>Other Assets</b>	
Def. Pension Outflows	329,952.00
<b>Total Other Assets</b>	<b>329,952.00</b>
<b>TOTAL ASSETS</b>	<b>30,432,761.37</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	-1,090.36
20090 - Accounts Payable	-1,090.36
<b>Total Accounts Payable</b>	<b>-1,090.36</b>
Other Current Liabilities	9,185,498.00
NJSB Note Payable	
Accrued Payroll Liabilities	302.14
Garnishment	625.00
VALIC	110,387.18
PERS - Contributions	117,467.85
PERS - Loans	13,486.72
PERS - Insurance	-840.91
Union Dues	-47,659.50
<b>Total Accrued Payroll Liabilities - Other</b>	<b>193,738.38</b>
Escrow Deposits Payable	2.80
Matrix Mount Olive	2,038.25
271 RH - 271 Kings Hwy - Adler WH	1,823.60
40 - Bank Street Crown Walk Urban Re	12.60
24 - Bank Street Urban Renewal LLC	210.00
QC - QuakCreek Rowbury	100.75
Waterloo Valley Road Sewer Ext.	585.00
Villages at Rowbury	694.25
Crownpoint Multifamily Project	5,548.43
Escrow Deposits Payable - Other	11,604.84
<b>Total Escrow Deposits Payable</b>	<b>11,604.84</b>

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Cash Basis

Musconetcong Sewerage Authority  
Balance Sheet  
As of December 31, 2022

	Dec 31, 22
Compensated Absences Payable	61,581.72
Accrued Interest Payable	26,072.79
Accounts Payable - Pension	-90,223.82
Accrued Liabilities	47,771.68
<b>Total Other Current Liabilities</b>	<b>5,437,143.58</b>
<b>Total Current Liabilities</b>	<b>9,436,063.23</b>
<b>Long Term Liabilities</b>	
Net Pension Liability	1,384,376.00
Loans Payable	2,145,402.38
Def. Inflows of Resources	10,200.00
Unamort Gain on Refunding 2007	991,342.00
Def. Pension Inflows	1,001,542.00
<b>Total Def. Inflows of Resources</b>	<b>-4,541,320.38</b>
<b>Total Long Term Liabilities</b>	<b>13,877,373.61</b>
<b>Total Liabilities</b>	<b>23,688,413.56</b>
<b>Equity</b>	
Net Investment in Capital Asset	29,262.00
Restricted	50,000.00
Current Debt Service	
Future Retirement Reserve	43,944.51
<b>B-29 Capital Improvements</b>	
365 PPE - Contract 365 Plant Process Eval	23,333.75
365 - Contract 365 HVAC & Rofs	95,014.68
366 IB - Contract 366 HVAC/Roofs-NJBank	
366 PPS - Contract 366 HVAC/Roofs PPS	119,347.81
<b>Total B-29 Capital Improvements</b>	<b>352,427.77</b>
<b>B-30 Renewal and Replacement</b>	
288 PPS - Contract 288 IT - P&S	1.35
286 IHC - Contract 286 IT - IHC	922.35
288 - Misc (Permit, Legal)	104.00
<b>Total Contract 288 - Tertiary Tmt</b>	<b>1,027.60</b>
<b>Contract 300 Influent Screening</b>	
300 PPS - Contract 300 Infl Scr - PPS	1.08
300 Cop - Contract 300 Infl Scr - Coppola	304.05
300 - Misc (Permit, Legal)	1,868.00
<b>Total Contract 300 Influent Screening</b>	<b>1,873.13</b>
<b>AS - Air Sampling</b>	
360 - Contract 360 - PCSIU	1,821.58
325 - Contract 325 - SC 384	11,004.10
330 - Contract 330 OT	9,776.65
310 - Contract 310 Phase II Air Perm	1,480.92
Telecommunications Project	4,760.00
305 - Contract 305 NJSB Application	48.82
285 - Contract 285 - SC #1 & 2	93,801.49
270 - Contract 270 Tishbeners	8,543.28
280 - Contract 280 PC #2	21,342.49
B-29 Capital Improvements - Other	31,463.09
<b>Total B-29 Capital Improvements</b>	<b>352,427.77</b>
<b>B-30 Renewal and Replacement</b>	
338 - Contract 338 - 19 Pumps	29,033.67
B-30 Renewal and Replacement - Other	563,537.91
<b>Total B-30 Renewal and Replacement</b>	<b>592,571.58</b>

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Cash Basis

Musconetcong Sewerage Authority  
Balance Sheet  
As of December 31, 2022

	Dec 31, 22
Operations	50,000.00
<b>Total Restricted</b>	<b>1,074,251.36</b>
Unrestricted	
Designated	-107,678.00
Undesignated	836,962.10
<b>Total Unrestricted</b>	<b>727,974.10</b>
<b>3000 - Operating Bal Equity</b>	<b>-5,504,351.67</b>
33800 - Retained Earnings	-2,819,792.98
Net Income	287,893.30
<b>Total Equity</b>	<b>16,455,387.76</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>30,432,761.37</b>

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The Financial Reports for 2023 were accepted on a motion offered by Mr. McNeilly, seconded by Mr. Sylvester and the affirmative Roll Call vote of members present.

Roll Call Vote:

Mr. Cangiano	Yes	Mr. Riccardi	Yes
Mr. Grogan	Yes	Mr. Romano	Absent
Mr. McNeilly	Yes	Mr. Schindelar	Absent
Mrs. Michetti	Yes	Mr. Schwab	Yes
Chairman Rattner	Yes	Mr. Still	Yes
		Mr. Sylvester	Yes

Comments:

- None

# Financial Reports – 2023

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07/17/23  
Accrual Basis

## Musconetcong Sewerage Authority Budget vs. Actual Expenditure Report January through June 2023

	Jan - Jun 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
Income				
Net Position Utilized	0.00	119,889.00	-119,889.00	0.0%
Interest	10,262.93	10,262.93	0.00	100.0%
Invoice passdowns	2,240,000.00	4,480,000.00	-2,240,000.00	50.0%
<b>Total Income</b>	<b>2,250,562.93</b>	<b>4,599,889.00</b>	<b>-2,349,305.07</b>	<b>48.9%</b>
<b>Gross Profit</b>	<b>2,250,562.93</b>	<b>4,599,889.00</b>	<b>-2,349,305.07</b>	<b>48.9%</b>
<b>Expense</b>				
<b>Personnel Services</b>				
B-1 - Administrative-S&W	81,878.12	180,000.00	-98,021.88	45.5%
B-14 - Operating-S&W	266,650.56	669,000.00	-402,349.44	44.4%
<b>Total Personnel Services</b>	<b>378,668.68</b>	<b>849,000.00</b>	<b>-470,331.32</b>	<b>44.7%</b>
<b>Employee Benefits</b>				
B-9 - Pension	60,896.52	110,000.00	-49,103.48	55.3%
B-8 - Social Security	27,592.77	80,000.00	-52,407.23	46.9%
B-10 - Hosp				
Dental/Vision	2,535.62	220,000.00	-217,464.38	49.0%
B-10 - Hosp - Other	105,818.39	220,000.00	-114,181.61	51.1%
<b>Total B-10 - Hosp</b>	<b>112,353.96</b>	<b>220,000.00</b>	<b>-107,646.02</b>	<b>51.1%</b>
B-11 - Disability Insurance	4,782.48	10,000.00	-5,217.52	47.8%
B-6 - Unemployment	4,594.73	7,000.00	-2,405.27	65.8%
<b>Total Employee Benefits</b>	<b>210,190.48</b>	<b>407,000.00</b>	<b>-196,809.52</b>	<b>51.6%</b>
<b>Administration Expenses</b>				
B-2 - Administrative-DE				
Influent Limit/PPS	-2,797.75	0.00	-2,797.75	70.1%
B-2 - Administrative-OE - Other	28,041.70	40,000.00	-11,958.30	70.1%
<b>Total B-2 - Administrative-OE</b>	<b>25,333.95</b>	<b>40,000.00</b>	<b>-14,666.05</b>	<b>63.3%</b>
<b>Total Administration Expenses</b>	<b>25,333.95</b>	<b>40,000.00</b>	<b>-14,666.05</b>	<b>63.3%</b>
<b>Operations and Maintenance</b>				
B-3 - Legal	15,853.97	36,000.00	-20,146.03	44.7%
B-4 - Audit	25,306.25	20,000.00	5,306.25	126.5%
B-5 - Engineer	10,592.25	35,000.00	-24,407.75	30.3%
B-16 - Telephone	4,925.24	15,000.00	-10,074.76	32.8%
B-16 - Electric	258,433.20	600,000.00	-341,566.80	51.7%
B-17 - Propane/Peak Oil	9,677.29	30,000.00	-20,322.71	32.3%
B-18 - Supplies/Chemicals	87,845.04	225,000.00	-137,154.96	39.0%
B-27 - Laboratory Supplies	4,033.99	8,000.00	-3,966.01	50.0%
B-13 - Office	12,783.21	30,000.00	-17,216.79	42.6%
B-31 - External Services	65,869.15	70,000.00	-4,130.85	94.1%
B-28 - Education/Training	16,843.00	15,000.00	1,843.00	113.0%
B-25 - Laboratory Fees	13,500.81	25,000.00	-11,499.19	62.1%
B-19 - Maintenance/Repairs	124,273.66	200,000.00	-75,726.34	62.1%
B-20 - Insurance	143,057.00	135,000.00	8,057.00	106.0%
B-24 - NJDEP Fees	19,446.75	25,000.00	-5,553.25	77.8%
B-22 - Trustee Admin Fee	1,245.00	15,000.00	-13,755.00	8.3%
B-23 - Permit Appl/Compliance Fees	27,795.38	25,000.00	2,795.38	111.2%
B-21 - Equipment	23,718.98	70,000.00	-46,281.02	33.9%
B-26 - Sludge Disposal	379,004.80	1,045,370.00	-666,365.20	34.8%
B-22 - Contingency	0.00	25,000.00	-25,000.00	0.0%
<b>Total Operations and Maintenance</b>	<b>1,203,984.86</b>	<b>2,598,370.00</b>	<b>-1,394,385.14</b>	<b>46.3%</b>
<b>Debt Service</b>				
Debt Svc - Principal Payment	18,271.03	0.00	18,271.03	0.0%
Debt Svc - Interest Payment	9,542.50	0.00	9,542.50	0.0%
Debt Service - Other	0.00	308,519.00	-308,519.00	0.0%
<b>Total Debt Service</b>	<b>27,814.13</b>	<b>308,519.00</b>	<b>-280,704.87</b>	<b>9.1%</b>
<b>Reserves</b>				
B-29 - Capital Improvement	0.00	200,000.00	-200,000.00	0.0%
B-30 - Renewal & Replacement	0.00	200,000.00	-200,000.00	0.0%
<b>Total Reserves</b>	<b>0.00</b>	<b>400,000.00</b>	<b>-400,000.00</b>	<b>0.0%</b>

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10:47 AM  
07/17/23  
Accrual Basis

## Musconetcong Sewerage Authority Budget vs. Actual Expenditure Report January through June 2023

	Jan - Jun 23	Budget	\$ Over Budget	% of Budget
<b>Penalty Reimbursement</b>	<b>-14,909.20</b>	<b>0.00</b>	<b>-14,909.20</b>	<b>0.0%</b>
<b>Total Expense</b>	<b>1,831,062.85</b>	<b>4,509,889.00</b>	<b>-2,678,806.20</b>	<b>39.8%</b>
<b>Net Ordinary Income</b>	<b>419,500.13</b>	<b>0.00</b>	<b>419,500.13</b>	<b>100.0%</b>
<b>Net Income</b>	<b>419,500.13</b>	<b>0.00</b>	<b>419,500.13</b>	<b>100.0%</b>

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10:46 AM Musconetcong Sewerage Authority  
 07/17/23 Balance Sheet  
 Cash Basis As of June 30, 2023

	Jun 30, 23
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
CA 8189 - Operating Acct TD - 8189	1,150,586.24
PR 3717 - Payroll Account TD - 3717	13,608.00
CI 5030 - Capital Improvement TD - 5030	1,248,273.76
EA 3226 - Escrow Account TD Bank - 3226	13,141.34
RR 1380 - Renewal & Replacement TD -1360	604,846.05
Petty Cash	168.38
<b>Total Checking/Savings</b>	<b>3,120,824.99</b>
Accounts Receivable	
1200 - Accounts Receivable	-80,000.00
<b>Total Accounts Receivable</b>	<b>-80,000.00</b>
<b>Other Current Assets</b>	
NJIB Note Receivable	3,090,435.00
Prepaid Expenses	179.99
<b>Total Other Current Assets</b>	<b>3,090,614.99</b>
<b>Total Current Assets</b>	<b>6,131,439.98</b>
<b>Fixed Assets</b>	
Construction In Progress	1,909,092.35
Accumulated Depreciation	-39,721,047.17
Capital Assets, Depreciated	61,481,582.62
Land	305,702.00
<b>Total Fixed Assets</b>	<b>23,875,337.80</b>
<b>Other Assets</b>	
Def. Pension Outflows	329,852.00
<b>Total Other Assets</b>	<b>329,852.00</b>
<b>TOTAL ASSETS</b>	<b>30,336,728.78</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
20000 - Accounts Payable	-44,758.98
<b>Total Accounts Payable</b>	<b>-44,758.98</b>
<b>Other Current Liabilities</b>	
NJIB Note Payable	9,192,377.00
Accrued Payroll Liabilities	
Garnishment	302.14
VALIC	225.00
PERB - Contributions	134,959.64
PERB - Loans	131,095.64
PERB - Insurance	14,999.94
Union Dues	-1,016.41
Accrued Payroll Liabilities - Other	-47,689.60
<b>Total Accrued Payroll Liabilities</b>	<b>232,417.25</b>

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10:46 AM Musconetcong Sewerage Authority  
 07/17/23 Balance Sheet  
 Cash Basis As of June 30, 2023

	Jun 30, 23
<b>Escrow Deposits Payable</b>	
Matrix Mount Olive	2,833.40
271 RH - 271 Kings Hwy - Adler WH	2,038.25
40 - Bank Street Crown Walk Urban Re	1,825.00
34 - Bank Street Urban Renewal LLC	12.50
QC - GulickChick Rosebury	210.00
Waterloo Valley Road Sewer Ext.	180.78
Villages at Roxbury	965.00
Crosspoint Multifamily Project	954.23
Escrow Deposits Payable - Other	5,548.49
<b>Total Escrow Deposits Payable</b>	<b>14,235.64</b>
Compensated Absence Payable	61,681.72
Accrued Interest Payable	25,072.79
Accounts Payable - Pension	-212,137.82
Accrued Liabilities	47,771.68
<b>Total Other Current Liabilities</b>	<b>9,362,418.20</b>
<b>Total Current Liabilities</b>	<b>9,317,659.28</b>
<b>Long Term Liabilities</b>	
Net Pension Liability	1,394,376.00
Loans Payable	2,145,402.38
Def. Inflow of Resources	
Unamort Gain on Refunding 2007	10,200.00
Def. Pension Inflows	961,342.00
<b>Total Def. Inflow of Resources</b>	<b>1,001,542.00</b>
<b>Total Long Term Liabilities</b>	<b>4,541,320.38</b>
<b>Total Liabilities</b>	<b>13,859,979.66</b>
<b>Equity</b>	
Net Investment in Capital Asset	22,689,413.66
Restricted	
Current Debt Service	29,262.00
Future Retirement Reserve	50,000.00
B-29 Capital Improvements	
PS&I Contract	140.00
365 PPE - Contract 365 Plant Process Eval	33,946.34
360 - Contract 360 HVAC & Roofs	
360 IB - Contract 360 HVAC/CRoofs-Halibank	10,748.65
360 PBS - Contract 360 HVAC Roofs PBS	89,904.06
<b>Total 360 - Contract 360 HVAC &amp; Roofs</b>	<b>100,650.71</b>
Contract 295 - Tertiary Tmt	
265 PBS - Contract 295 TT - PS&S	1.25
295 IHC - Contract 295 TT - IHC	922.35
265 - Misc (Permit, Legal)	104.00
<b>Total Contract 295 - Tertiary Tmt</b>	<b>1,027.60</b>
Contract 300 Influent Screening	
300 PSS - Contract 300 Infl Scr - PSS	2,705.98
300 Cop - Contract 300 Infl Scr - Coppola	304.05
300 - Misc (Permit, Legal)	1,668.00
<b>Total Contract 300 Influent Screening</b>	<b>4,678.03</b>

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10:46 AM Musconetcong Sewerage Authority  
 07/17/23 Balance Sheet  
 Cash Basis As of June 30, 2023

	Jun 30, 23
<b>A5 - Air Sampling</b>	
300 - Contract 300 - PCSIU	1,314.08
325 - Contract 325 - SC 3&4	1,122.50
330 - Contract 330 - SC 3&4	11,094.10
330 - Contract 330 OT 1	9,774.65
310 - Contract 310 Phase III Air Perm	1,460.00
Telecommunications Project	4,765.00
305 - Contract 305 NJIB Application	48.82
285 - Contract 285 - SC #1 & 2	63,801.46
270 - Contract 270 Thickeners	8,843.08
260 - Contract 260 PC #2	21,342.49
<b>B-29 Capital Improvements - Other</b>	<b>-157,314.91</b>
<b>Total B-29 Capital Improvements</b>	<b>137,291.50</b>
<b>B-30 Renewal and Replacement</b>	
335 - Contract 335 - 19 Pumps	29,033.67
B-30 Renewal and Replacement - Other	534,975.65
<b>Total B-30 Renewal and Replacement</b>	<b>564,009.27</b>
Operations	50,000.00
<b>Total Restricted</b>	<b>830,553.17</b>
Unrestricted	
Designated	-107,978.00
Undesignated	835,962.10
<b>Total Unrestricted</b>	<b>727,974.10</b>
3000 - Opening Bal Equity	-5,504,351.57
32000 - Retained Earnings	-2,531,899.68
Net Income	390,093.54
<b>Total Equity</b>	<b>16,477,750.12</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>30,336,728.78</b>

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The **Pending Vouchers** for July 20, 2023, were approved for payment on a motion offered by Mr. Riccardi, seconded by Mr. Grogan and the affirmative roll call vote of members present.

Roll Call Vote:

Mr. Cangiano	Yes	Mr. Riccardi	Yes
Mr. Grogan	Yes	Mr. Romano	Absent
Mr. McNeilly	Yes	Mr. Schindelar	Absent
Mrs. Michetti	Yes	Mr. Schwab	Yes
Chairman Rattner	Yes	Mr. Still	Yes
		Mr. Sylvester	Yes

Comments:

- None



**Musconetcong Sewerage Authority**  
Transactions through July 20, 2023

	NAME	DESCRIPTION	CATEGORY	AMOUNT
<b>OPERATING:</b>				
	American Wear	Uniform Service 06.20.23-07.18.23	B-31 - External Sen	788.00
	AmeriGas Propane	Invoices 3151100804 & 315262721	B-17 Propane/Gas	392.33
	Aqua Pro-Tech Laboratories	Invoice 137107361 & 237107328	B-25 - Laboratory F	167.00
	Barbato, Nicholas	2023 Dental Reimbursement	B-10 Dental/Vision	229.15
	Blue Diamond Disposal, Inc.	Invoice 709182 - Monthly Trash Se	B-31 - External Sen	453.00
	Business Machine Technolog	Invoice 2368067, 2368033, 236801	B-31 - External Sen	1,002.10
	Business Machine Technolog	Invoices 2368390, 2368389, 23683	B-31 - External Sen	1,002.10
	Cintas First Aid & Safety	Invoice 9223755262 & 922602475	B-31 - External Sen	613.23
	Cintas First Aid & Safety	Invoice # 9229996729 - AED Lease	B-31 - External Sen	110.00
	Cintas First Aid & Safety	Invoice # 5167023425 First Aide Su	B-31 - External Sen	170.25
	Coppola Services, Inc.	Invoice 22990 - C300 Screenings Rv	B-19 - Maintenance	13,725.44
	Davidson Heating & Cooling	Invoice 5747	B-19 - Maintenance	817.50
	DeFazio, Keith	2023 Dental Reimbursement	B-10 Dental/Vision	485.46
	Gannett New Jersey Newspa	Invoice 5733019 - C360 Bid Advert	B-2 - Administrativ	152.00
	Grainger	Invoice # 9748481752, 975014570	B-19 - Maintenance	1,125.99
	JCP&L	Invoice 95019390244 Through 05.	B-16 - Electric	5,313.19
	Jilliam Martucci	2023 Vision Reimbursement	B-10 Dental/Vision	44.27
	Keller Welding	Invoice # 2729 2692 2697	B-19 - Maintenance	5,398.60
	Law Offices of Patrick J. Dwy	Invoice 1042 & 1043	B-3 - Legal, B-23 - P	1,441.00
	McMaster-Carr Supply Co.	Invoice 10075454	B-19 - Maintenance	585.68
	McMaster-Carr Supply Co.	Invoice 10386019 & 10238343	B-19 - Maintenance	131.45
	Mission Communications, LLC	Invoice 1077016 - Annual Service F	B-2 - Administrativ	3,847.80
	M/JG Services	Invoice # 2023-76	B-26 - Sludge Dispc	3,190.00
	Netcong Hardware Co.	June/July Statement	B-18 - Supplies/Ch	279.45
	NJ Advance Media (Star Leds)	Invoice 10677877 - Customer # XV	B-2 - Administrativ	369.67
	NJ Herald	Invoice # 5684624 - C360 Bid Adve	B-2 - Administrativ	115.27
	North Jersey Pump & Control	Invoice 1452-23 & 1459-23	B-19 - Maintenance	2,965.00
	Office Concepts Group	Invoice 1132426-0	B-13 - Office	1,196.00
	Office Concepts Group	Invoice 1134309-0	B-13 - Office	299.95
	Office Concepts Group	Invoice 1136525-0	B-13 - Office	1,253.90
	One Call Concepts, Inc.	Invoice 3065446	B-2 - Administrativ	78.65
	Passaic Valley Sewerage Com	Invoice 522070 - Liquid Waste Acc	B-26 - Sludge Dispc	34,502.00
	PS&S	Invoice # 161424 - Engineer Gener.	B-5 - Engineer	1,571.25
	PS&S	Invoice # 161423 - Influent Limits t	B-2 Influent Limit/I	512.50
	R-D Trucking	Invoice 4655 - Sludge Hauling - 06.	B-26 - Sludge Dispc	42,167.50
	Rapid Pump & Meter Service	Invoice RSR166790	B-19 - Maintenance	671.81
	Reiner Pump Systems, Inc.	Invoice # KCP467NJ	B-19 - Maintenance	13,000.00
	RingCentral	Invoice CD_000591289 - Service Of	B-15 - Telephone	314.78
	SEM/BDS Stroudsburg Electri	Invoice 6480202, 6480184, 64816	B-19 - Maintenance	2,128.81
	Smart Water Inc.	Invoice 41807	B-31 - External Sen	650.00
	Sunnyside Landscape Inc.	Invoice I-30641	B-19 - Maintenance	5,900.00
<hr/>				
	Tritec Office Equipment	Invoice 235 - Water Cooler Contr	B-13 - Office	59.00
	USALCO	Invoice 20273106	B-18 - Supplies/Ch	9,171.19
	Water Environment Federati	2023 Annual Memberships - Invo	B-2 - Administrativ	481.00
			<b>TOTAL:</b>	<b>158,873.27</b>
<b>CAPITAL:</b>				
	PS&S	Invoice # 161421- C360 NJIB throu	360 IB - Contract 3r	2,188.75
	PS&S	Invoice # 161422 - Plant Process E.	365 PPE - Contract	12,077.76
	PS&S	Invoice # 161420 - C360 through O	360 PSS - Contract	3,040.00
	PS&S	Invoice # 161419 - C300 through O	300 PSS - Contract	1,160.71
			<b>TOTAL:</b>	<b>18,467.22</b>
<b>ESCROW:</b>				
			<b>TOTAL:</b>	<b>0.00</b>
<b>RENEWAL:</b>				
			<b>TOTAL:</b>	<b>0.00</b>
<b>PAYROLL:</b>				
	MSA Payroll	Processing Date 06.23.2023	B-1, B-14	36,682.10
	MSA Payroll	Processing Date 06.23.2023	B-1, B-14	30,374.95
	MSA Payroll	Processing Date 06.23.2023	B-1, B-14	34,214.71
			<b>TOTAL:</b>	<b>101,271.76</b>
<b>ONLINE &amp; MANUAL CHECKS:</b>				
	Altice	Payment ID 885120828	B-15 - Telephone	294.45
	Direct Energy	Confirmation # 2552943	B-16 - Electric	15,136.24
	JCP&L	Confirmation # 98385264	B-16 - Electric	5,495.36
	Local 32	06.01.2023-06.30.2023	Payroll Liabilities: L	370.50
	Local 32	07.01.2023-07.31.2023	Payroll Liabilities: L	331.50
	Lowe's	Reference # 2458042657	B-19 - Maintenance	627.71
	NJ American Water	Confirmation # 1034115837	B-31 - External Sen	1,516.42
	NJ Division of Pension & Bene	Reference # 17100810 - 06/2023	B-9 - Pension	7,852.69
	NJ Division of Pension & Bene	Reference # 19872572 - 07/2023	B-9 - Pension	7,139.08
	NUSHBP	Reference # 18650275	B-10 - Hosp	20,689.32
	Primepoint LLC	Invoice # 571143	B-31 - External Sen	34.13
	Primepoint LLC	Invoice # 573473	B-31 - External Sen	44.38
	Primepoint LLC	Invoice # 575163	B-31 - External Sen	33.00
	Shell Fleet Services	Confirmation # 816907182023	B-17 Propane/Gas	257.93
	UNUM	07.01.23-09.30.23	B-11 - Disability Ins	1,595.40
	VALIC	Confirmation # 274676	Payroll Liabilities:V	500.00
	VALIC	Confirmation # 276726	Payroll Liabilities:V	500.00
	VALIC	Confirmation # 278267	Payroll Liabilities:V	500.00
	US Bank	Invoice # 20230801-S304 684-07	Debt Service	28,830.95
	US Bank	Invoice # 20230801-S340 684-08	Debt Service	59,499.83
	Verizon Wireless	Transaction ID 2603146100	B-15 - Telephone	249.00
			<b>TOTAL:</b>	<b>151,497.89</b>

The following **correspondence** for July 2023 was received and filed on a motion offered by Mr. Schwab, seconded by Mr. McNeilly and the affirmative all in favor vote of members present.

All In Favor Vote:

Mr. Cangiano	Aye	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Absent
Mr. McNeilly	Aye	Mr. Schindelar	Absent
Mrs. Michetti	Aye	Mr. Schwab	Aye
Chairman Rattner	Aye	Mr. Still	Aye
		Mr. Sylvester	Aye

• **Correspondence:**

- A. Stanhope Land Use Board: Notice of Public Hearing 07.10.2023 at 7:30pm Re: 45 Main Street Borough of Stanhope, NJ
- B. State of NJ, DEP: 2023 Non-Potable Water Proficiency Test Study
- C. NJIB: Construction Loan Accrued Interest Monthly Statement as of 06.30.2023
- D. AWWA New Jersey: MSA Tour, Thursday July 20, 2023 at 2:30pm
- E. 2022 Audit Management Representation Letter

Comments:

- Correspondence B: Chairman Rattner offered his accolades.
- Correspondence D: Mr. Schilling advised The Board on the details of the tour being completed, stating that it was a great outcome and commended the MSA staff on the upkeep and housekeeping of the facility in preparation for this event.

**Monthly Reports:**

The Director's Report, for the month of July 2023 was accepted on a motion offered by Mr. McNeilly and seconded by Mr. Cangiano and the affirmative all-in favor vote of members present.

All In Favor Vote:

Mr. Cangiano	Aye	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Absent
Mr. McNeilly	Aye	Mr. Schindelar	Absent
Mrs. Michetti	Aye	Mr. Schwab	Aye
Chairman Rattner	Aye	Mr. Still	Aye
		Mr. Sylvester	Aye

Director's Report Comments:

- Mr. Schilling advised The Board on the following matters:
  - A motor vehicle accident on Tuesday (07.25.2023) in which was reported to the risk manager and counsel.
    - No injuries reported, there were vehicles damaged.
  - Mott MacDonald regarding Jefferson Township tying in at 1.1 million gallons per day.
    - Escrow will have to be requested.
- Chairman Rattner made a motion for The Director to initiate an introductory meeting and collect Escrow on behalf of the MSA.
  - Chairman Rattner advised The Board on the historical information regarding Jefferson Township.

Chairman Rattner made a Motion which was seconded by Mr. Schwab followed by All in Favor Vote of all member present:

All In Favor

Mr. Cangiano	Aye	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Absent
Mr. McNeilly	Aye	Mr. Schindelar	Absent
Mrs. Michetti	Aye	Mr. Schwab	Aye
Chairman Rattner	Aye	Mr. Still	Aye
		Mr. Sylvester	Aye

Director's Report Comments Continued:

- Mr. Schwab inquired about the GIS/ One Call as to why we are doing mark outs beyond our area.
  - Mr. Schilling responded that due to our coverage area we often must extend out.
- Chairman Rattner spoke on the project closing at the end of the year and we will go into long term financing.
  - Mr. Schilling advised that we are going to be in the fall bond pool.

The Office Manager's Report for the month of July 2023 was accepted on a motion offered by Mr. Sylvester and seconded by Mrs. Michetti and the affirmative all-in favor vote of members present.

All In Favor Vote:

Mr. Cangiano	Aye	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Absent
Mr. McNeilly	Aye	Mr. Schindelar	Absent
Mrs. Michetti	Aye	Mr. Schwab	Aye
Chairman Rattner	Aye	Mr. Still	Aye
		Mr. Sylvester	Aye

Office Manager's Report Comments:

- None

The Maintenance & Repairs Report for the month of July 2023 and Flow Data for the month of June 2023 were accepted on a motion offered by Mr. Cangiano and seconded by Mr. McNeilly and the affirmative all-in favor vote of members present.

All In Favor Vote:

Mr. Cangiano	Aye	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Absent
Mr. McNeilly	Aye	Mr. Schindelar	Absent
Mrs. Michetti	Aye	Mr. Schwab	Aye
Chairman Rattner	Aye	Mr. Still	Aye
		Mr. Sylvester	Aye

Maintenance & Repairs Report Comments:

- None

The Engineer's Report for the month of July 2023 was accepted on a motion offered by Mr. McNeilly, seconded by Mr. Schwab and the affirmative all-in favor of members present.

All In Favor Vote:

Mr. Cangiano	Aye	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Absent
Mr. McNeilly	Aye	Mr. Schindelar	Absent
Mrs. Michetti	Aye	Mr. Schwab	Aye
Chairman Rattner	Aye	Mr. Still	Aye
		Mr. Sylvester	Aye

Engineer's Report Comments:

- Mr. Sauder advised that all repairs to Contract 300 have been completed and the project is now complete.
- Chairman Rattner asked about the outcome of the Pre-Bid Meeting
  - Mr. Schilling advised that two contractors attended the pre-bid meeting.

**New Business:**

Resolution No. 23-34 was offered on a motion by Mr. McNeilly seconded by Mr. Sylvester and the affirmative roll call vote of members present.

Roll Call Vote:

Mr. Cangiano	Yes	Mr. Riccardi	Yes
Mr. Grogan	Yes	Mr. Romano	Absent
Mr. McNeilly	Yes	Mr. Schindelar	Absent
Mrs. Michetti	Yes	Mr. Schwab	Yes
Chairman Rattner	Yes	Mr. Still	Yes
		Mr. Sylvester	Yes

\*See attached resolution

Comments:

- Mr. Dwyer, Esq. spoke and made a statement, however the comments and statement are inaudible.

**\*\*Mr. Dwyer, Esq. made a statement that Closed Session was added to the agenda due to personnel matters needing to be discussed immediately**

**Closed Session:**

Motion made by Mr. Riccardi, seconded by Mrs. McNeilly at 07:57pm to move into closed session to discuss personnel, the all-in favor Vote of members present.

All In Favor Vote:

Mr. Cangiano	Aye	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Absent
Mr. McNeilly	Aye	Mr. Schindelar	Absent
Mrs. Michetti	Aye	Mr. Schwab	Aye
Chairman Rattner	Aye	Mr. Still	Aye
		Mr. Sylvester	Aye

**Open Session:**

Motion made by Mr. McNeilly, seconded by Mr. Schwab at 08:03pm to move into open session, the all-in favor Vote of members present.

All In Favor Vote:

Mr. Cangiano	Aye	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Absent
Mr. McNeilly	Aye	Mr. Schindelar	Absent
Mrs. Michetti	Aye	Mr. Schwab	Aye
Chairman Rattner	Aye	Mr. Still	Aye
		Mr. Sylvester	Aye

**Adjournment:**

Motion made by Chairman Rattner at 8:04pm and the all-in favor Vote of members present. Chairman Rattner adjourned the meeting at 08:04pm.

All In Favor Vote:

Mr. Cangiano	Aye	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Absent
Mr. McNeilly	Aye	Mr. Schindelar	Absent
Mrs. Michetti	Aye	Mr. Schwab	Aye
Chairman Rattner	Aye	Mr. Still	Aye
		Mr. Sylvester	Aye

Respectfully Submitted:  
Jilliam Martucci - Administrative Assistant

**RESOLUTION NO. 23-34**

Resolution of the Musconetcong Sewerage Authority  
Adopting Service Rules for Prohibited Discharges After Public Hearing

WHEREAS, the Musconetcong Sewerage Authority ("MSA") has identified a need to adopt Service Rules to further identify and clarify those substances which are prohibited from being introduced or conveyed into MSA's wastewater treatment facilities, including but not limited to the pipes, pumps, meter chambers and treatment plant in order to better protect public health, welfare and safety; and

WHEREAS, the Sewer Service Agreements between the MSA and the member municipalities provide for a public hearing on proposed Service Rules; and

WHEREAS, a public hearing having been conducted at a meeting of the MSA held on July 27, 2023 after notice;

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that the attached Service Rules for Prohibited Discharge are hereby adopted as the Service Rules of the Authority.

FURTHER RESOLVED, that notice of the adoption shall be published in the Authority's paper of record.

ATTEST: MUSCONETCONG SEWERAGE AUTHORITY

  
Joseph Schwab, Secretary-Treasurer   
Steven Rattner, Chairman

Dated: July 27, 2023

-1-

**SERVICE RULES AND REGULATIONS OF  
THE MUSCONETCONG SEWERAGE AUTHORITY**

110 Continental Drive North  
Budd Lake, NJ 07828

BOARD OF COMMISSIONERS:

Steven Rattner, Chairman	John Sylvester, Vice-Chairman
Joseph Schwab, Secretary-Treasurer	Andrew Cangiano
Michael Grogan	Brian McNeilly
Melanie Michetti	Anthony Ricciardi
Thomas Romano	Richard Schindelar
Elmer Still	

STAFF:

James Schilling, Director  
Jilliam Martucci, Office Manager

Phone: (973) 347-1525

DATED: May 25, 2023

### Prohibition Against Industrial and Other Wastewater Discharge

Purpose: The Authority prohibits the introduction of certain wastewater into the facilities of the Musconetcong Sewerage Authority ("MSA") in order to protect the environment and promote the health safety and welfare of the general public; and:

- To prevent the discharge of pollutants into the MSA that will interfere with Operations.
- To prevent the introduction of pollutants into the MSA that will pass through the MSA, inadequately treated, into receiving waters, or otherwise be incompatible with the MSA;
- To protect both MSA personnel who may be affected by wastewater and sludge in the course of their employment and the general public;
- To promote reuse and recycling of wastewater (RWBR) and sludge from the MSA;
- To enable MSA to comply with its New Jersey Pollutant Discharge Elimination System permit conditions, sludge use and disposal requirements, and any other Federal or State laws to which the MSA is subject.
- To prevent the introduction of polyfluoroalkyl substances (PFAS) and perfluorooctane sulfonic acid substances (PFOS) into the MSA.

### Prohibited Discharges

Unless specifically authorized and permitted by the Authority, no user shall discharge, deposit, cause or allow to be discharged or deposited into the Authority's wastewater treatment system, any wastewater which contains the following, but not limited to:

A. Pollutants which create a fire or explosion hazard to the Authority or the Authority's system, but not limited to waste streams with a closed cup flash point of less than 140 degree F (60 degree C) using the test methods specified in 40 CFR 261.21.

1. Substances which are subject to this subsection shall include, but shall not be limited to, gasoline, kerosene, naphtha, benzene, toluene, xylene, ethers, alcohols, ketones, aldehydes, peroxides, chlorates, perchlorates, bromates, carbides, hydrides, sulfides, fuel oils, and nitrous oxides, or any other flammable or explosive materials in the solid, liquid, or gaseous phase.

2. At no time shall a Lower Explosive Limit (LEL) reading exceed 15% for ten (10) minutes before discontinuing the discharge. At no time will an LEL reading exceed 5% for a period of two (2) hours before discontinuing the discharge. The Authority must be notified immediately of any such event or condition or process shut down due to high LEL levels.

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B. Any waters or wastes containing toxic, inhibitory, malodorous or poisonous solids, liquids, or gases, either singly or by the sewage treatment process, constitute a hazard to humans or animals, prevent entry into a sewer for maintenance, inspection, sampling and repair, create a public nuisance, or create any hazard in the receiving waters of the sewage treatment plant.

C. Any waters or wastes having a pH lower than 6.0 or having any other corrosive property capable of causing damage or hazard to structures, equipment and personnel of the Authority's system. Substances which are subject to this subsection shall include, but shall not be limited to, acids, sulfides, concentrated chloride and fluoride compounds and substances which will react with water to form acidic products.

D. Any septic tank waste, cesspool waste, or any other trucked or hauled pollutants discharged into any part of the Authority's system, without written consent of the Authority at discharge points designated by the Authority.

E. Any waters or wastes containing substances which alone or in conjunction with other substances that create a foaming or sudsing on the treatment process.

F. Any substances which demonstrate interference or inhibition of biological processes.

G. Solid or viscous wastes which will or may cause obstruction to the flow in a sewer, or otherwise interfere with the proper operation of the wastewater treatment system. Substances which are subject to this subsection shall include, but shall not be limited to: excess grease, uncomminuted garbage, animal guts or tissues, paunch, manure, bones, hair, hides or flushing, entrails, whole blood, feathers, ashes, cinders, sand, mud, spent lime, stone or marble dust, metal, glass, straw, shavings, grass clippings, rags, spent grains, spent hops, waste paper, wood, plastic, tar, asphalt residues, residues from refining or processing of fuel or lubricating oil, and similar substances, offal, beer or distillery slops, chemical residues, paint or ink, cannery waste, bulk solids, antibiotic wastes, free mineral acids, iron sludge, concentrated pickling wastes, electro plating solutions, or any other solid or viscous material capable of causing obstructions to the flow or other interferences with the proper operation of the Authority's system.

H. Any liquid or vapor having a temperature higher than one hundred fifty (150) degree F (65 degree C) at the point of discharge, or any liquid or vapor having such a temperature and in such quantities that the influent to the Authority's treatment facility exceeds one hundred and four 104 degree F (40 degree C) or otherwise causes inhibition of biological activity in the wastewater treatment facility.

I. Pollutants which result in the presence of toxic gases, vapors or fumes within the Authority's system in a quantity that may cause worker health and safety problems.

J. Any garbage that has not been ground or comminuted to such a degree that all particles will be carried freely in suspension under flow conditions normally prevailing in the sanitary sewers, with no particle greater than one-half (1/2) inch in any dimension. The installation and operation of any garbage grinder equipped with a motor of three-

fourths (3/4) horsepower or greater shall be subject to the review and approval of the Authority.

K. Any waters or wastes containing heavy metals such as, but not limited to, nickel, chromium, copper, zinc, lead, mercury and similar objectionable or toxic substances, or wastes exerting an excessive chlorine requirement, to such a degree that any such material received in the composite sewage at the wastewater treatment plant exceeds the limits established by the Authority for such materials.

L. Any substances determined to be toxic in amounts exceeding standards promulgated by the Administrator of the United States Environmental Protection Agency pursuant to both section 307(a) of the Federal Water Pollution Control Act Amendments of 1972 (FWPCAA), and the Clean Water Act of 1977 (CWA), such as, but not limited to chemical elements or compounds, phenols or other taste or odor-producing substances, or any other substances which are not susceptible to treatment or which may interfere with the biological processes or efficiency of the treatment system, or that will pass through the system is strictly prohibited, and is subject to enforcement action

M. Any radioactive wastes or isotopes of such half-life or concentration that they do not comply with regulations or orders issued by the Nuclear Regulatory Commission or appropriate authority having control over their use and which will or may cause damage or hazards to the sewerage facilities or personnel operating the system.

N. Any waters or wastes containing strong base solutions or having a pH in excess of 9.0.

O. Materials which exert or cause:

1. Unusual concentrations of inert suspended solids, such as, but not limited to Fullers earth, lime slurries and lime residues, iron residues, or of dissolved solids such as, but not limited to sodium chloride and sodium sulfate.
2. Excessive coloration not removable by the Authority's treatment process such as, but not limited to, dye wastes and vegetable tanning solutions.
3. BOD, COD, total suspended solids, or excessive chlorine demanding wastes, which are not typically domestic in nature, in such quantities which in the opinion of the Authority, constitute a significant load on the wastewater treatment plant.
4. Any waste at a flow rate or pollutant discharge rate which, is excessive over relatively short time periods, creates a treatment process upset and loss of treatment efficiency, consisting of a "slug" loading.
5. Any phosphorous or iron in such quantities which, in the opinion of the Authority, constitute a significant load on the wastewater treatment plant.

P. Any substance (liquid, solid, or gas) that may cause a plant upset, sludge contamination, pass through or interference, so that the Authority's treatment processes

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cannot meet the requirements of other Agencies having jurisdiction over discharges to the receiving waters and/or air emissions.

Q. Waters or wastes containing substances which are not amenable to treatment or reduction by the sewage treatment processes employed or are amenable to treatment only to such degree that the sewage treatment plant effluent cannot meet the requirements of other agencies having jurisdiction over discharges to the receiving waters, including but not limited to the Delaware River Basin Commission and the New Jersey Department of Environmental Protection.

R. Any aromatic solids, or liquids or gases, capable of creating a public nuisance or hazard to life or interfere with or make entry unsafe into sewers for maintenance, inspections, repair, and sampling.

S. Any concentrated dyes spent tanning solutions, or other wastes which are highly colored, or wastes which are of unusual volume, concentrated with solids that may create obstruction to the flow in sewers or interfere with the proper operation of the treatment process, water quality, and efficiency of the treatment plant.

T. Ultra-hazardous toxics.

U. Anti-freeze (ethylene glycol) or motor oil.

V. Addition of any water or treated wastewater for the purpose of diluting wastes which would otherwise exceed the Authority's applicable maximum concentration limits, except where expressly authorized to do so by an applicable Pretreatment Standard or Requirement. No user shall increase the use of process water, or in any other way attempt to dilute a discharge.

W. Medical wastes, except as specifically authorized by the Authority in a Wastewater Discharge Permit.

X. Any water or waste containing petroleum oil, non-biodegradable cutting oil, products of mineral oil origin, fats, wax, grease, or other oils, whether emulsified or not, in excess of 100 mg/l.

Y. Any other material prohibited by the Authority, at its reasonably exercised discretion, shall not be discharged to the sanitary sewer, irrespective of its volume, load or concentration.

Z. Any Industrial Waste

AA. Any Non-Residential Sources of Polyfluoroalkyl substances (PFAS) or Perfluorooctane Sulfonic Acid.

BB. Any residual or reject wastewater from a treatment system designed to remove PFAS or PFOS.

